



Digital Connectivity Rating - Property Manager

USER MANUAL

Go to <https://link.trai.gov.in/pm>

Step 1: Secure Registration

Create your Property Manager account

Begin your Digital Connectivity Rating journey by creating a secure Property Manager account. Register using your basic details and verify your mobile number.

Verify your identity

Complete your registration by entering the One-Time Password (OTP) sent to your registered mobile number. This ensures secure access to your account and protects all future property and application data..

**TRAI PM Portal**
Property Manager Registration

Property Manager Registration

Create your account to begin the onboarding process

First Name *

Last Name *

Email Address *

Mobile Number *

Send OTP

[Already registered? Login here](#)

 **Registration Requirements**

- Valid CIN/LLPIN/PAN/GSTIN document
- Authorization letter from organization
- Non-refundable registration fee of ₹10,000

By registering, you agree to the [Terms of Service](#)

[< Back to Register](#)

**Verify OTP**

We've sent a verification code

Enter the 6-digit OTP sent to
+91 *****10

OTP expires in 4:48

Verify OTP

[Resend OTP in 18s](#)

Security Tip: Never share your OTP with anyone. TRAI will never ask for your OTP via phone call.

[Terms of Use](#)

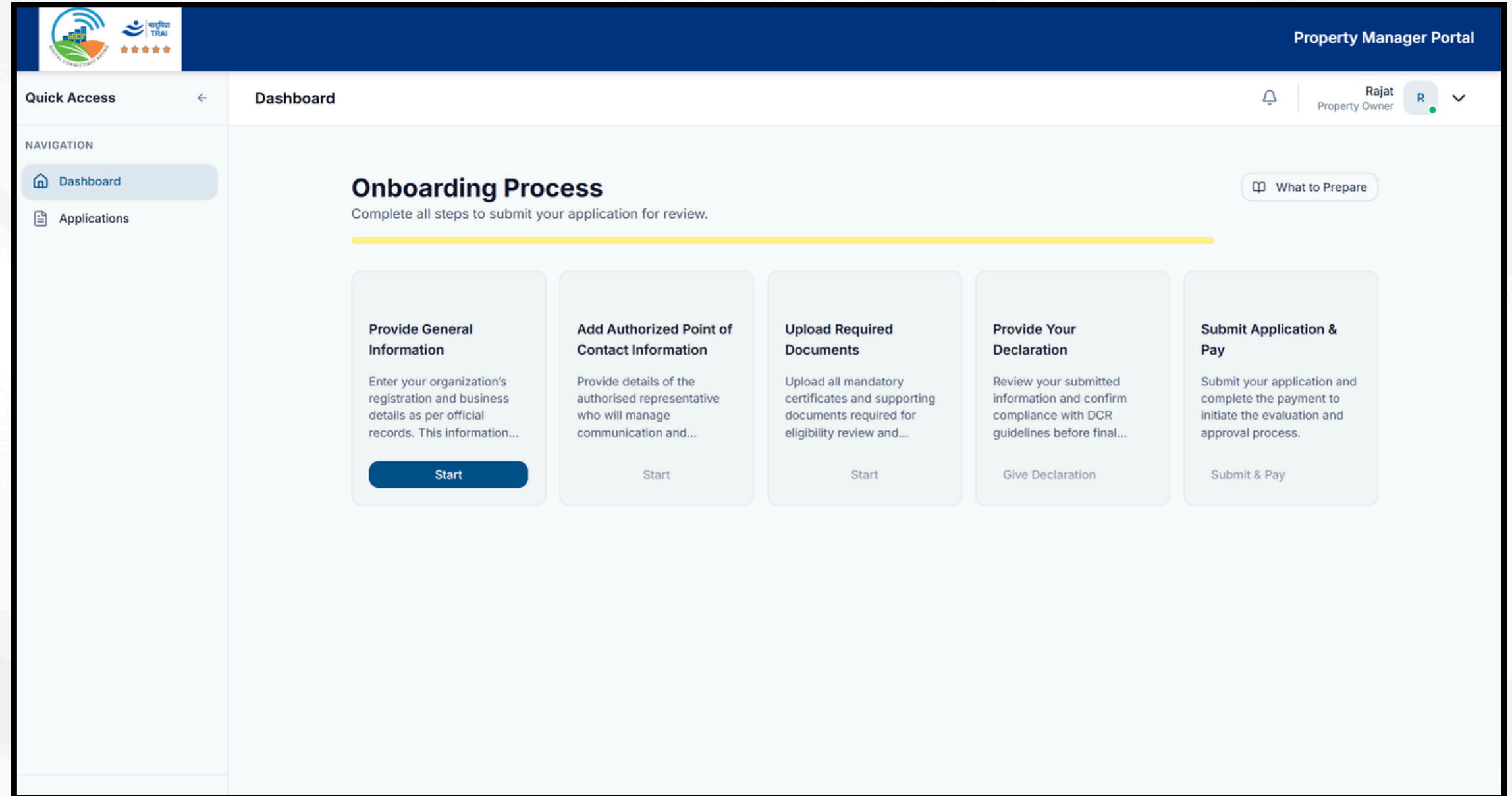
Note: Read the “Registration Requirements” mentioned below carefully for a smooth onboarding.

Step 2: Complete your organizational profile

Once logged in, the onboarding dashboard guides you through each mandatory step required before you can register properties for Digital Connectivity Rating.

The onboarding process includes:

- Organization Information
- Authorized Contact Details
- Supporting Documents
- Declaration
- Application Submission



The screenshot displays the 'Property Manager Portal' dashboard. The top navigation bar includes the TRAI logo, a 'Quick Access' section, and a 'Dashboard' title. The main content area is titled 'Onboarding Process' and features a progress bar. Below the progress bar, there are five steps: 'Provide General Information', 'Add Authorized Point of Contact Information', 'Upload Required Documents', 'Provide Your Declaration', and 'Submit Application & Pay'. Each step has a brief description and a 'Start' button. The user's name 'Rajat' and role 'Property Owner' are visible in the top right corner.

Property Manager Portal

Quick Access ← **Dashboard**

NAVIGATION

- Dashboard
- Applications

Onboarding Process

Complete all steps to submit your application for review.

What to Prepare

- Provide General Information**
Enter your organization's registration and business details as per official records. This information...
Start
- Add Authorized Point of Contact Information**
Provide details of the authorised representative who will manage communication and...
Start
- Upload Required Documents**
Upload all mandatory certificates and supporting documents required for eligibility review and...
Start
- Provide Your Declaration**
Review your submitted information and confirm compliance with DCR guidelines before final...
Give Declaration
- Submit Application & Pay**
Submit your application and complete the payment to initiate the evaluation and approval process.
Submit & Pay

Step 2.1: Organization & Identity Information

Provide the official details of your organization, including:

- Organization Name
- Organization Type
- Registered Address
- Corporate Identity
- Organization Contact Details
- Authorized Signatory Information

This information establishes the identity of the Property Manager organization within the DCR ecosystem.




Property Manager Portal

Quick Access

Dashboard

NAVIGATION

Dashboard

Applications

← Adding Organization & Identity Information ⓘ

1 Organization Details

Organization/Entity Name * ⓘ

Enter organization name

Organization/Entity Type * ⓘ

Select organization type

2 Postal Address

Address Line 1 *

Building name, street number, etc.

Address Line 2

Area, locality (optional)

State/UT * ⓘ

Select state

District * ⓘ

Select state first

City * ⓘ

Select district first

PIN Code * ⓘ

Enter 6-digit PIN code

3 Corporate Identity

Identity Type * ⓘ

Select identity type

Identity Number * ⓘ

Enter corporate identity number

Identity Document *

Upload Identity Document

Upload a copy of the selected corporate identity document (PDF, JPG, PNG — max 5 MB).

Select an identity type to upload the corresponding document.

4 Organization Contact Details

Organization Phone * ⓘ

+91 9876543210

Organization Email * ⓘ

Name@example.com

Organization Website ⓘ

https://example.com

5 Authorized Signatory Details

Signatory Name * ⓘ

Rajat

Signatory Designation * ⓘ

Manager

Signatory Phone * ⓘ

+91 9876543210

Signatory Email * ⓘ

Name@example.com

Authorization letter from the owner or organization must be attached

Save & Continue

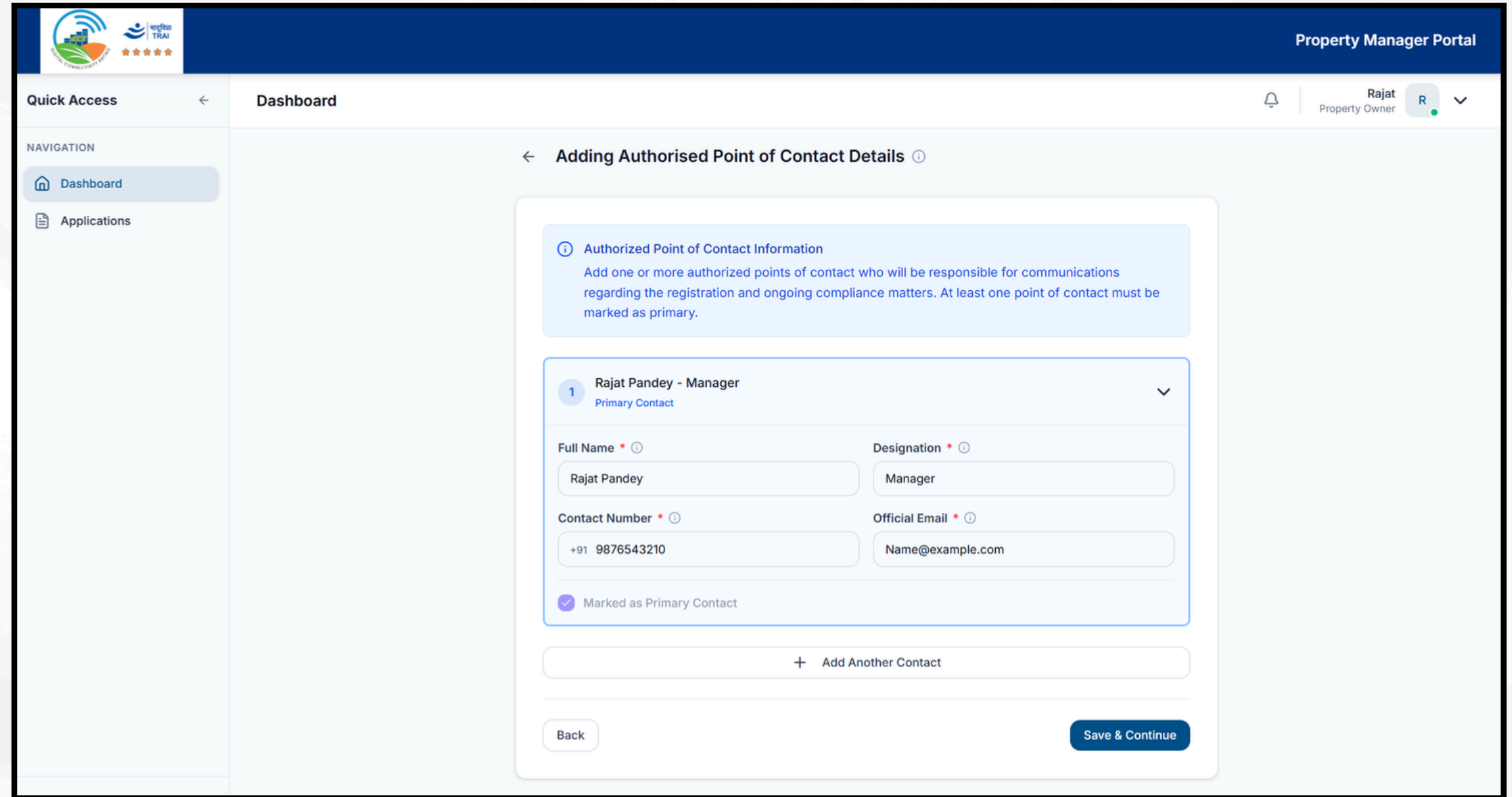
Step 2.2: Authorized Point of Contact

Nominate the primary representative responsible for all communications related to the organization.

Add details such as:

- Contact Name
- Designation
- Email Address
- Mobile Number

Additional contacts may also be added if required.



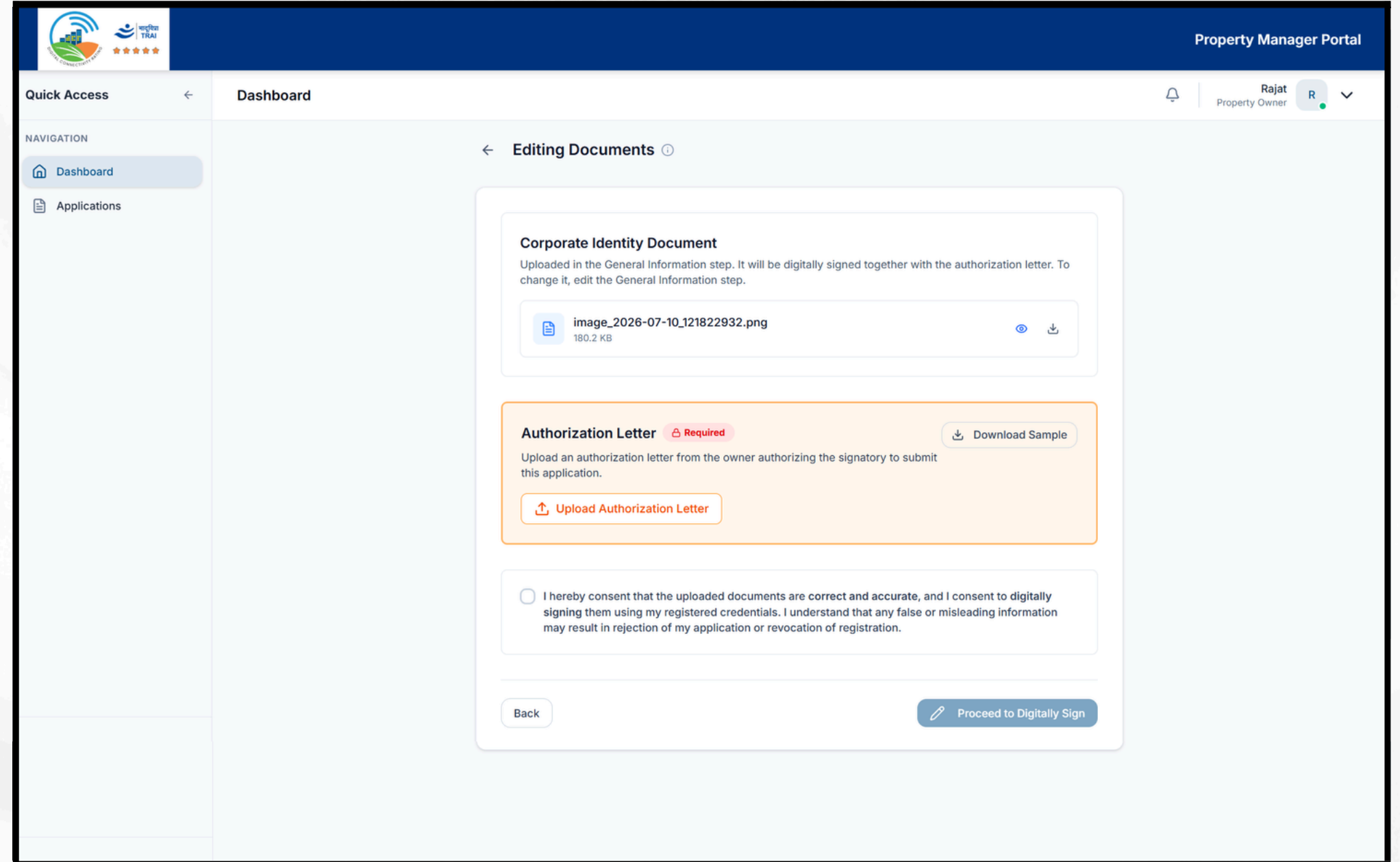
The screenshot displays the 'Property Manager Portal' interface. The top navigation bar includes the TRAI logo, a 'Quick Access' section, and a 'Dashboard' link. The main content area is titled 'Adding Authorised Point of Contact Details'. It features a form with the following fields:

- Authorized Point of Contact Information:** A blue box with instructions: 'Add one or more authorized points of contact who will be responsible for communications regarding the registration and ongoing compliance matters. At least one point of contact must be marked as primary.'
- Contact List:** A list of contacts. The first entry is 'Rajat Pandey - Manager' with a dropdown arrow and a checkmark indicating it is the 'Primary Contact'.
- Form Fields:**
 - Full Name:** Input field containing 'Rajat Pandey'.
 - Designation:** Input field containing 'Manager'.
 - Contact Number:** Input field containing '+91 9876543210'.
 - Official Email:** Input field containing 'Name@example.com'.
- Marked as Primary Contact:** A checkbox that is checked.
- Buttons:** A '+ Add Another Contact' button and a 'Save & Continue' button.

Step 2.3: Upload Supporting Documents

Upload all mandatory organizational documents required for verification, including corporate identity documents and authorization letters.

These documents are digitally verified before the onboarding process can proceed.



The screenshot displays the 'Property Manager Portal' interface. The top navigation bar includes the TRAI logo, a 'Quick Access' section, and a 'Dashboard' link. The main content area is titled 'Editing Documents' and contains three sections: 'Corporate Identity Document' (with a file upload area showing 'image_2026-07-10_121822932.png'), 'Authorization Letter' (marked as 'Required' with a 'Download Sample' button and an 'Upload Authorization Letter' button), and a consent checkbox. At the bottom, there are 'Back' and 'Proceed to Digitally Sign' buttons.

Property Manager Portal

Quick Access Dashboard

NAVIGATION

- Dashboard
- Applications

Editing Documents

Corporate Identity Document

Uploaded in the General Information step. It will be digitally signed together with the authorization letter. To change it, edit the General Information step.

image_2026-07-10_121822932.png
180.2 KB

Authorization Letter Required

Download Sample

Upload an authorization letter from the owner authorizing the signatory to submit this application.

Upload Authorization Letter

☐ I hereby consent that the uploaded documents are correct and accurate, and I consent to digitally signing them using my registered credentials. I understand that any false or misleading information may result in rejection of my application or revocation of registration.

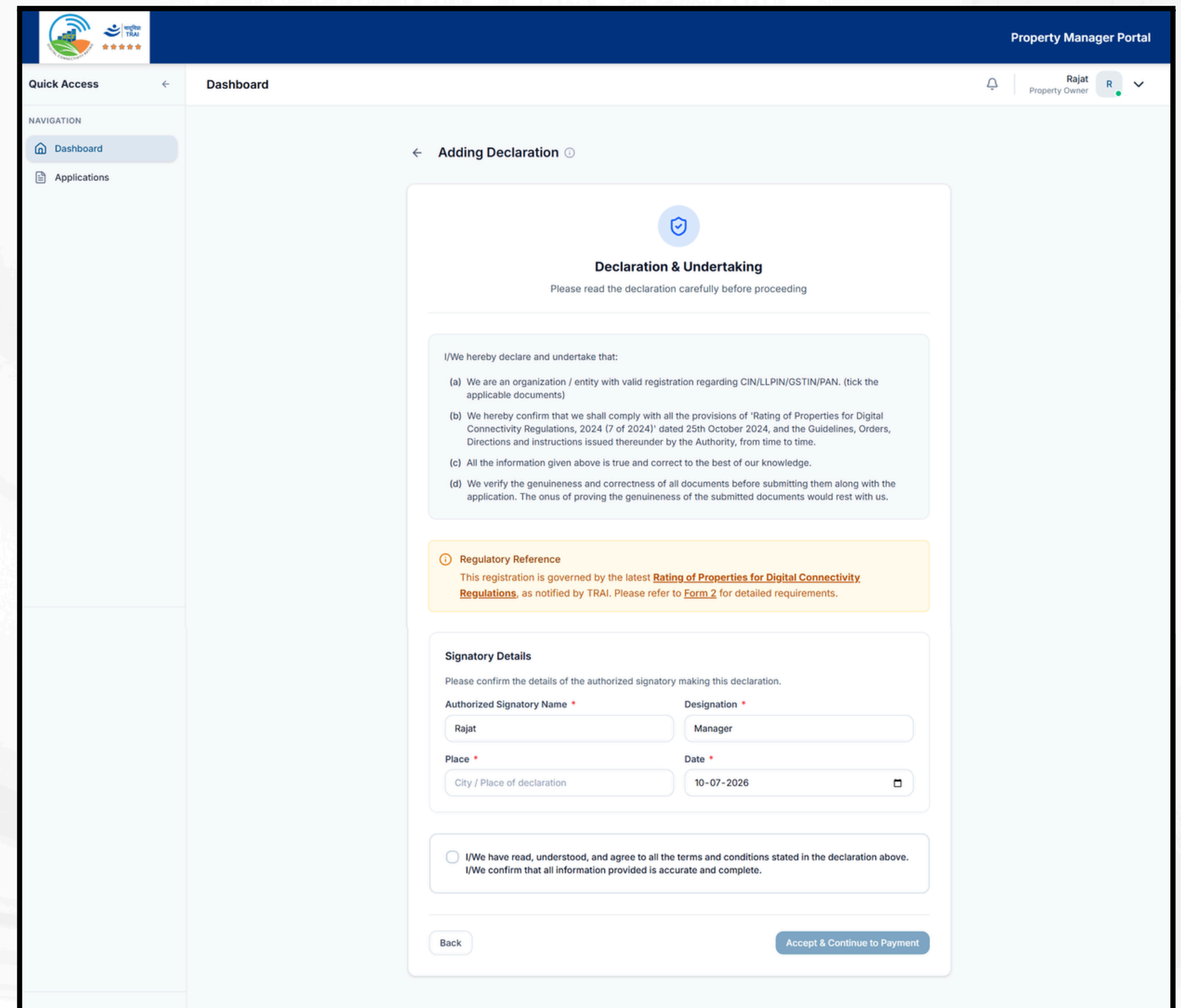
Back Proceed to Digitally Sign

Step 2.4: Declaration & Undertaking

Review and accept the declaration confirming that:

- All submitted information is accurate
- Supporting documents are genuine
- The organization agrees to comply with the applicable Digital Connectivity Rating Regulations

The declaration is digitally signed before submission.



The screenshot displays the 'Property Manager Portal' interface. The top navigation bar includes the TRAI logo, a 'Quick Access' section, and a 'Dashboard' link. The main content area is titled 'Adding Declaration' and features a 'Declaration & Undertaking' section with a shield icon and the instruction: 'Please read the declaration carefully before proceeding'.

The declaration text states: 'I/We hereby declare and undertake that:' followed by four points (a, b, c, d) regarding registration, compliance with TRAI regulations, truthfulness of information, and verification of documents.

A 'Regulatory Reference' section highlights that the registration is governed by the latest 'Rating of Properties for Digital Connectivity Regulations, as notified by TRAI. Please refer to Form 2 for detailed requirements.'

The 'Signatory Details' section requires confirmation of the authorized signatory. It includes fields for 'Authorized Signatory Name' (filled with 'Rajat'), 'Designation' (filled with 'Manager'), 'Place' (with a dropdown for 'City / Place of declaration'), and 'Date' (filled with '10-07-2026').

At the bottom, there is a checkbox for 'I/We have read, understood, and agree to all the terms and conditions stated in the declaration above. I/We confirm that all information provided is accurate and complete.' Below this are two buttons: 'Back' and 'Accept & Continue to Payment'.

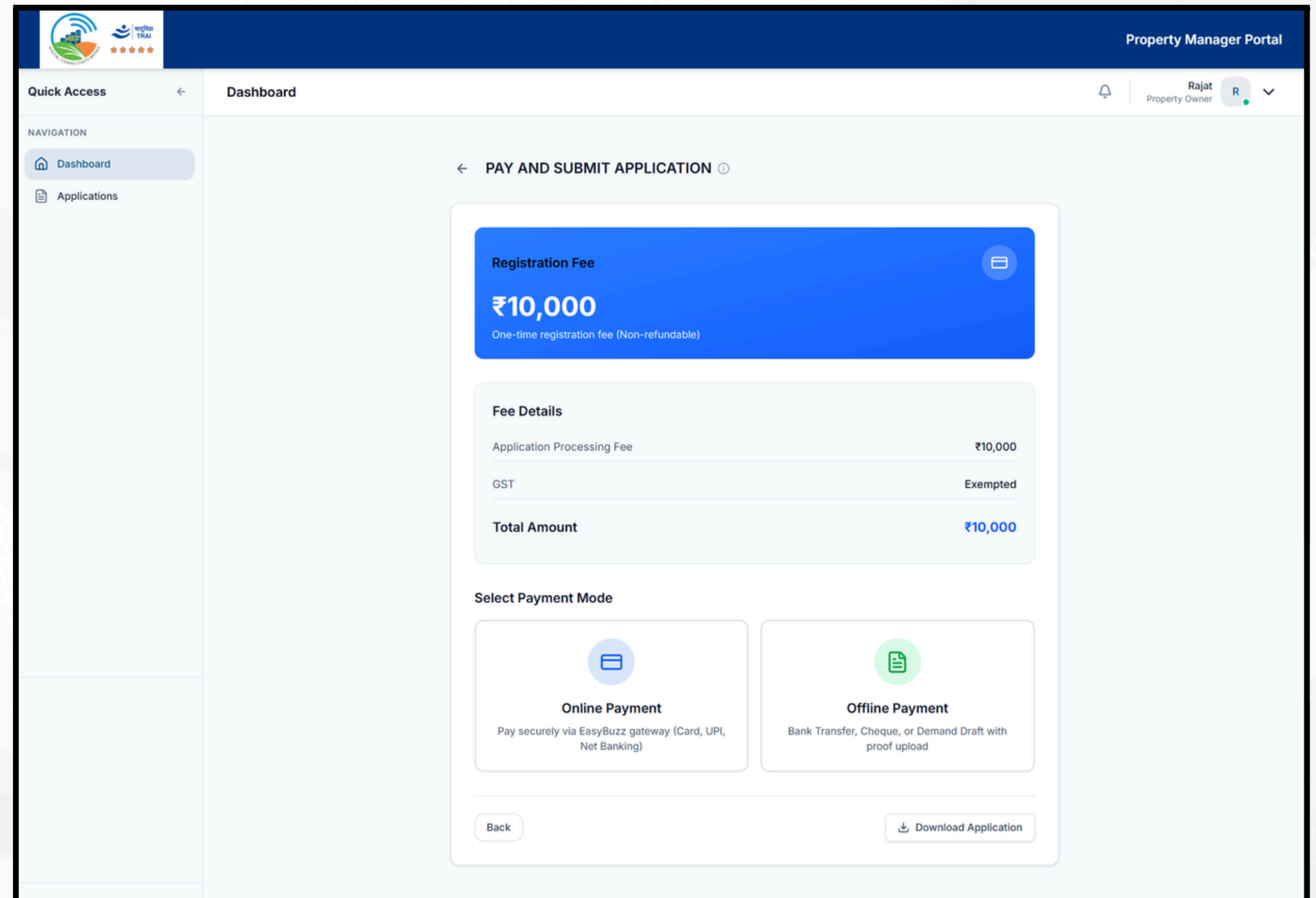
Step 2.5: Application Submission & Payment

Review the registration fee and complete the onboarding application.

The portal displays:

- Registration Fee
- Payment Summary
- Available Payment Modes
- Downloadable Application Summary

Once payment is completed, the onboarding application is submitted for review.



Property Manager Portal

Quick Access ← Dashboard

NAVIGATION

- Dashboard
- Applications

← PAY AND SUBMIT APPLICATION ⓘ

Registration Fee

₹10,000

One-time registration fee (Non-refundable)

Fee Details

Application Processing Fee	₹10,000
GST	Exempted
Total Amount	₹10,000

Select Payment Mode

Online Payment

Pay securely via EasyBuzz gateway (Card, UPI, Net Banking)

Offline Payment

Bank Transfer, Cheque, or Demand Draft with proof upload

Back Download Application

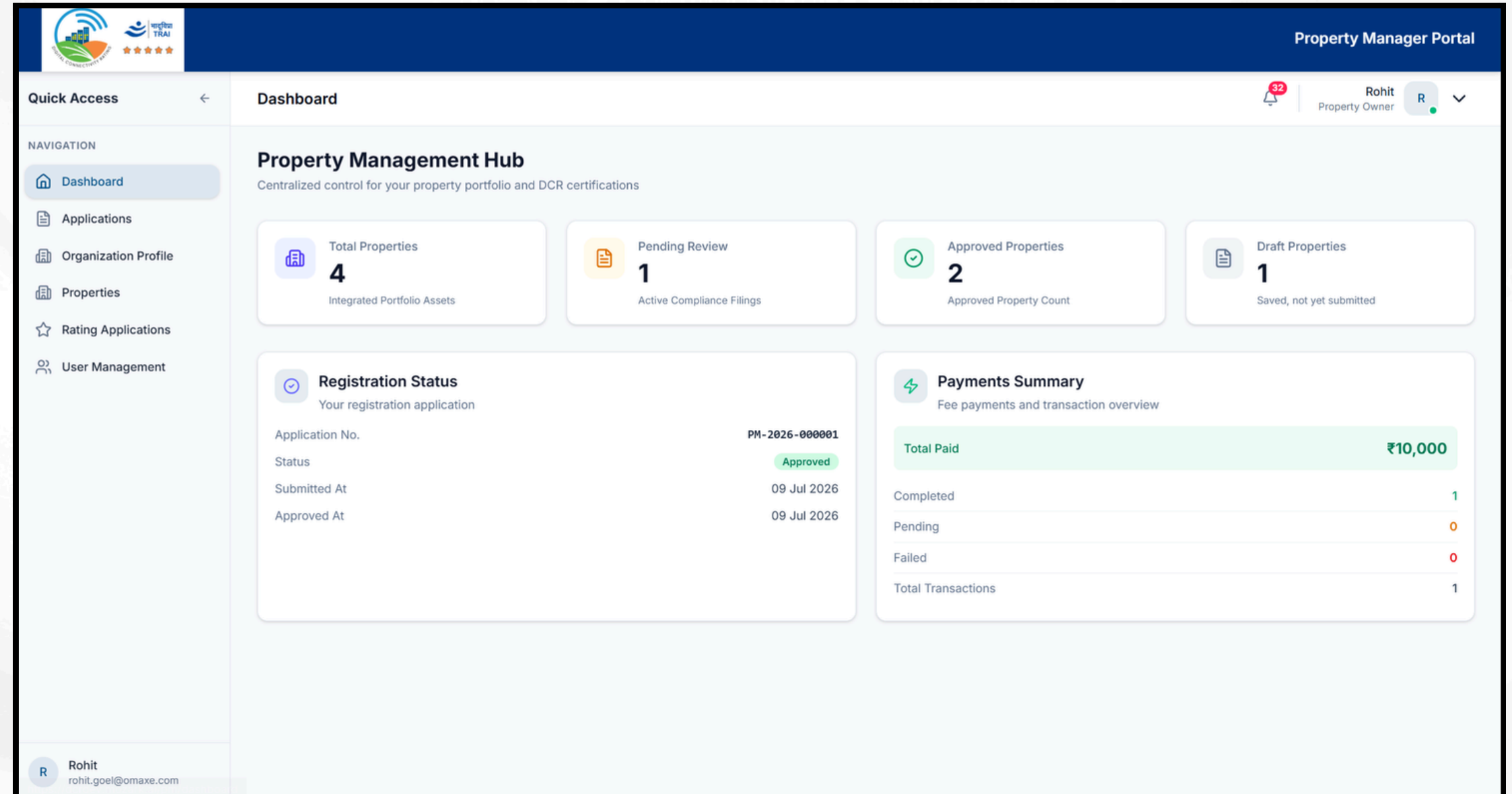
Register Your Properties -

Step 3: Property Manager Dashboard

Your centralized workspace

After successful onboarding, the dashboard provides an overview of:

- Total Registered Properties
- Pending Applications
- Approved Properties
- Draft Applications
- Registration Status
- Payment Summary



The screenshot shows the 'Property Manager Portal' dashboard for a user named Rohit (Property Owner). The dashboard provides a centralized control for property portfolio and DCR certifications. It features a navigation sidebar with options: Dashboard, Applications, Organization Profile, Properties, Rating Applications, and User Management. The main content area includes a 'Property Management Hub' with four key metrics: Total Properties (4 Integrated Portfolio Assets), Pending Review (1 Active Compliance Filings), Approved Properties (2 Approved Property Count), and Draft Properties (1 Saved, not yet submitted). Below these are two detailed sections: 'Registration Status' showing application details (Application No. PM-2026-000001, Status: Approved, Submitted At: 09 Jul 2026, Approved At: 09 Jul 2026) and 'Payments Summary' showing a total paid of ₹10,000 with a breakdown of completed (1), pending (0), and failed (0) transactions, totaling 1 transaction.

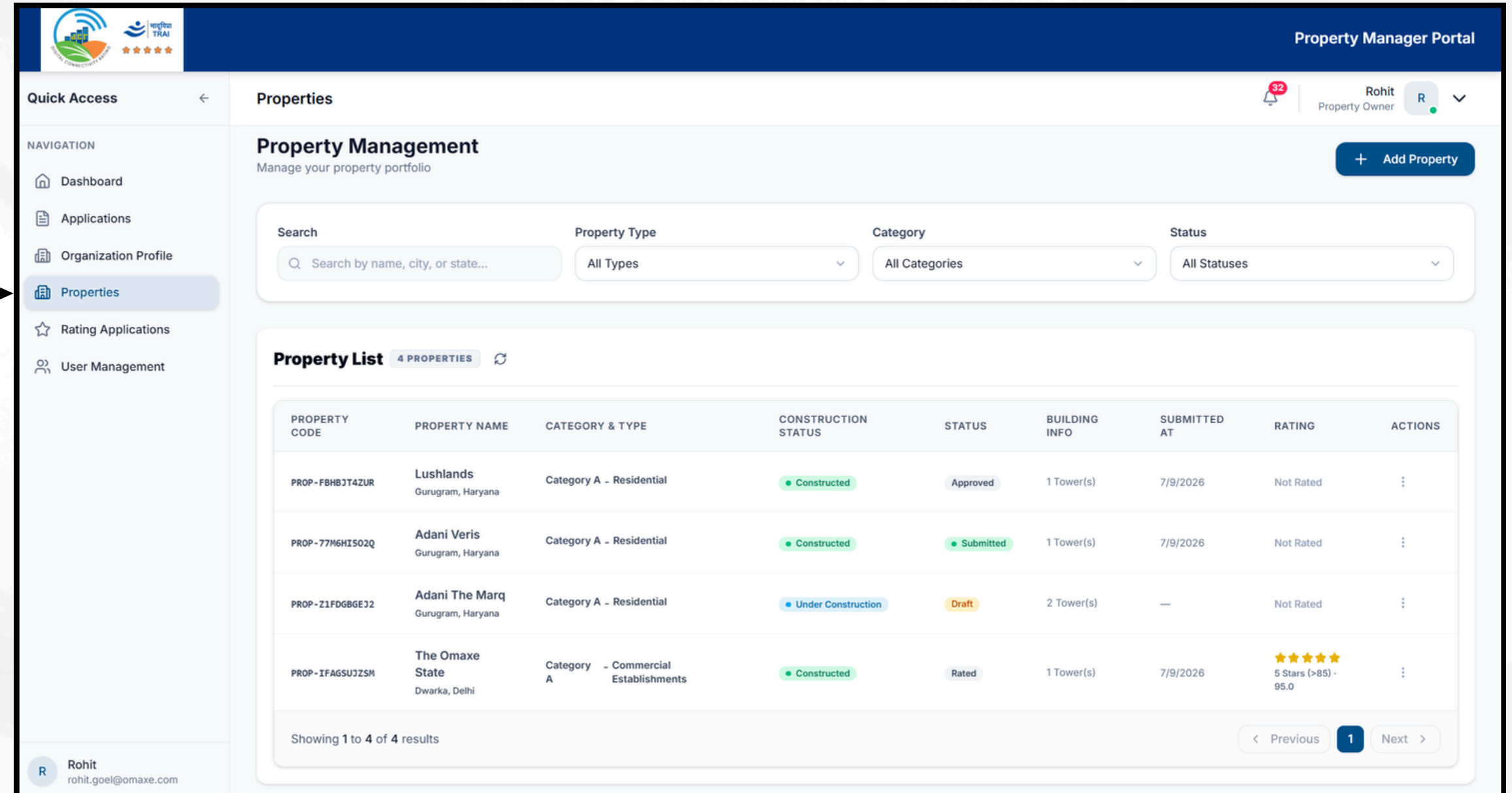
From here, Property Managers can register properties and monitor every stage of the Digital Connectivity Rating process.

Step 4: Property Management

View and manage your complete property portfolio.

The Property Management page allows you to:

- Search and filter properties
- View construction status
- Check application status
- View rating status
- Register a new property

Property Manager Portal

Properties

Property Management
Manage your property portfolio

[+ Add Property](#)

Search **Property Type** **Category** **Status**

Property List 4 PROPERTIES

PROPERTY CODE	PROPERTY NAME	CATEGORY & TYPE	CONSTRUCTION STATUS	STATUS	BUILDING INFO	SUBMITTED AT	RATING	ACTIONS
PROP-FBHB3T4ZUR	Lushlands Gurugram, Haryana	Category A - Residential	Constructed	Approved	1 Tower(s)	7/9/2026	Not Rated	
PROP-77M6HI502Q	Adani Veris Gurugram, Haryana	Category A - Residential	Constructed	Submitted	1 Tower(s)	7/9/2026	Not Rated	
PROP-Z1FDG8GEJ2	Adani The Marq Gurugram, Haryana	Category A - Residential	Under Construction	Draft	2 Tower(s)	—	Not Rated	
PROP-IFAGSUJZSM	The Omaxe State Dwarka, Delhi	Category A - Commercial Establishments	Constructed	Rated	1 Tower(s)	7/9/2026	5 Stars (>85) - 95.0	

Showing 1 to 4 of 4 results

< Previous 1 Next >

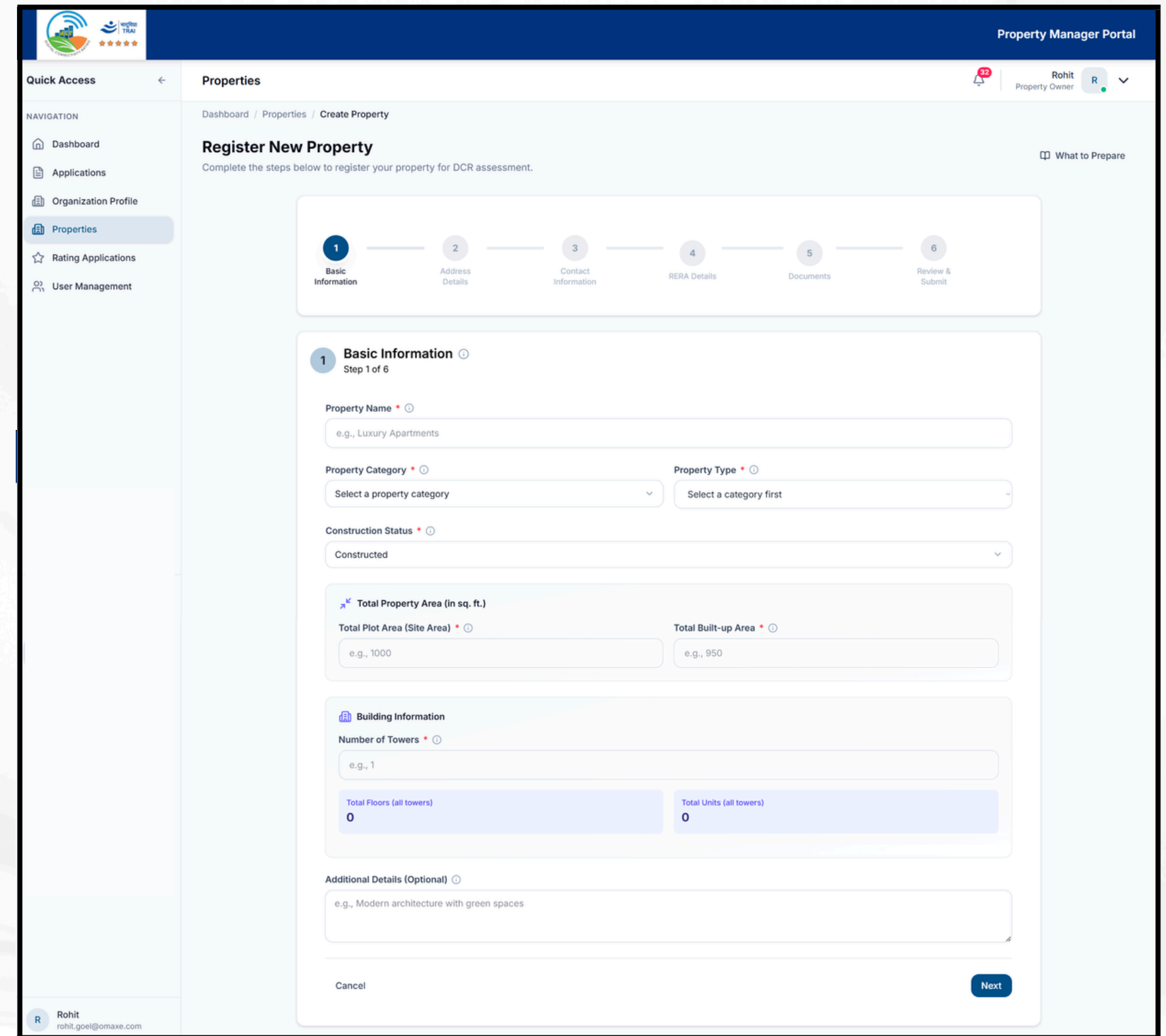
Rohit
rohit.goel@omaxe.com

Step 4.1: Basic Information

Provide the fundamental details required to identify the property, including:

- Property Name
- Property Category
- Property Type
- Construction Status
- Plot Area
- Built-up Area
- Number of Towers
- Additional Building Information

This forms the foundation of the property registration process.



The screenshot displays the 'Property Manager Portal' interface. The top navigation bar includes the TRAI logo, a 'Quick Access' menu, and the user profile 'Rohit Property Owner'. The main content area is titled 'Properties' and shows a breadcrumb trail: 'Dashboard / Properties / Create Property'. The primary action is 'Register New Property', with a sub-instruction: 'Complete the steps below to register your property for DCR assessment.' A progress bar at the top of the form indicates six steps: 1. Basic Information (active), 2. Address Details, 3. Contact Information, 4. RERA Details, 5. Documents, and 6. Review & Submit. The 'Basic Information' section includes the following fields:

- Property Name**: Text input field with placeholder 'e.g., Luxury Apartments'.
- Property Category**: Dropdown menu with placeholder 'Select a property category'.
- Property Type**: Dropdown menu with placeholder 'Select a category first'.
- Construction Status**: Dropdown menu with 'Constructed' selected.
- Total Property Area (in sq. ft.)**: Section header.
- Total Plot Area (Site Area)**: Text input field with placeholder 'e.g., 1000'.
- Total Built-up Area**: Text input field with placeholder 'e.g., 950'.
- Building Information**: Section header.
- Number of Towers**: Text input field with placeholder 'e.g., 1'.
- Total Floors (all towers)**: Displayed as '0'.
- Total Units (all towers)**: Displayed as '0'.
- Additional Details (Optional)**: Text input field with placeholder 'e.g., Modern architecture with green spaces'.

At the bottom of the form, there are 'Cancel' and 'Next' buttons. The footer shows the user 'Rohit' with email 'rohit.goel@omax.com'.

Step 4.2: Address & GIS Location

Provide the complete physical location of the property by entering:

- Postal Address
- State
- District
- City
- PIN Code
- GPS Coordinates
- Interactive Map Location

Accurate location information enables proper assessment planning and jurisdiction mapping.



Property Manager Portal

Quick Access

NAVIGATION

- Dashboard
- Applications
- Organization Profile
- Properties
- Rating Applications
- User Management

Properties

Dashboard / Properties / Create Property

Register New Property

Complete the steps below to register your property for DCR assessment.

1 Basic Information

2 Address Details

3 Contact Information

4 RERA Details

5 Documents

6 Review & Submit

2 Address Details

Step 2 of 6

Address Line 1

e.g., 123 Main Street

Address Line 2

e.g., Apartment Complex

Landmark

e.g., Near Central Park

State

Select state

District

Select state first

City

Select district first

PIN Code

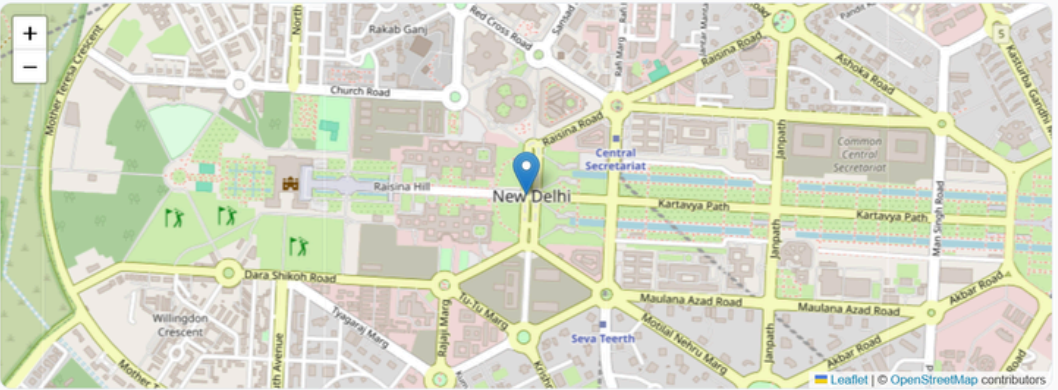
6-digit PIN code

GIS Coordinates (India Bounds)

Select Location

Search for a location, city, or address...

Click on the map to select location, drag the marker to adjust, or search above.



Latitude (6.0 - 37.0)

28.6139

Longitude (68.0 - 98.0)

77.2088

Back

Cancel

Next

Rohit

rohit.goel@omax.com

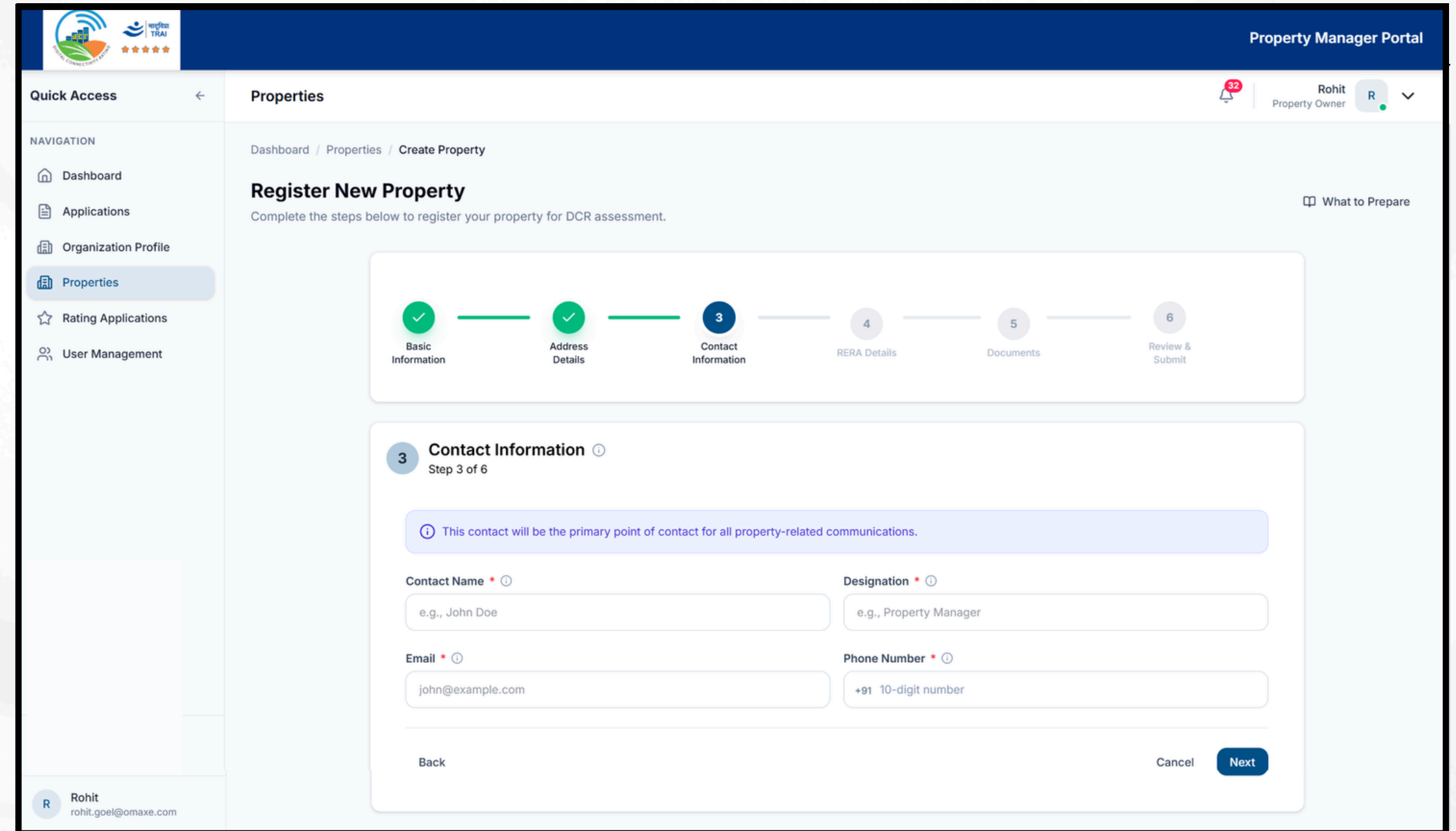
Step 4.3: Contact Information

Provide the details of the Property Representative. This person will be the point of contact for all property related queries.

Required information includes:

- Contact Name
- Designation
- Email Address
- Mobile Number

This contact will receive all communications throughout the assessment lifecycle.



Property Manager Portal

Quick Access < Properties

NAVIGATION

- Dashboard
- Applications
- Organization Profile
- Properties**
- Rating Applications
- User Management

Dashboard / Properties / Create Property

Register New Property

Complete the steps below to register your property for DCR assessment.

What to Prepare

Progress Bar:

- 1 Basic Information
- 2 Address Details
- 3 Contact Information**
- 4 RERA Details
- 5 Documents
- 6 Review & Submit

3 Contact Information ⓘ
Step 3 of 6

ⓘ This contact will be the primary point of contact for all property-related communications.

Contact Name * ⓘ
e.g., John Doe

Designation * ⓘ
e.g., Property Manager

Email * ⓘ
john@example.com

Phone Number * ⓘ
+91 10-digit number

Back Cancel **Next**

Rohit
rohit.goel@omax.com

Step 4.4: RERA Details

Enter the property's RERA information where applicable.

This includes:

- RERA Registration Number
- Registered State
- Registration Validity

These details help establish the regulatory status of the property.




Property Manager Portal

Quick Access

NAVIGATION

Dashboard

Applications

Organization Profile

Properties

Rating Applications

User Management

Properties

Dashboard / Properties / Create Property

Register New Property

Complete the steps below to register your property for DCR assessment.

32

Rohit

Property Owner

R

What to Prepare

Basic Information

Address Details

Contact Information

RERA Details

Documents

Review & Submit

4

RERA Details

Step 4 of 6

RERA registration is required for properties under construction or newly constructed.

RERA Registration Number

e.g., RERA/NY/2024/001

RERA State

Select RERA state

RERA Valid Until

dd-mm-yyyy

Back

Cancel

Next

R

Rohit

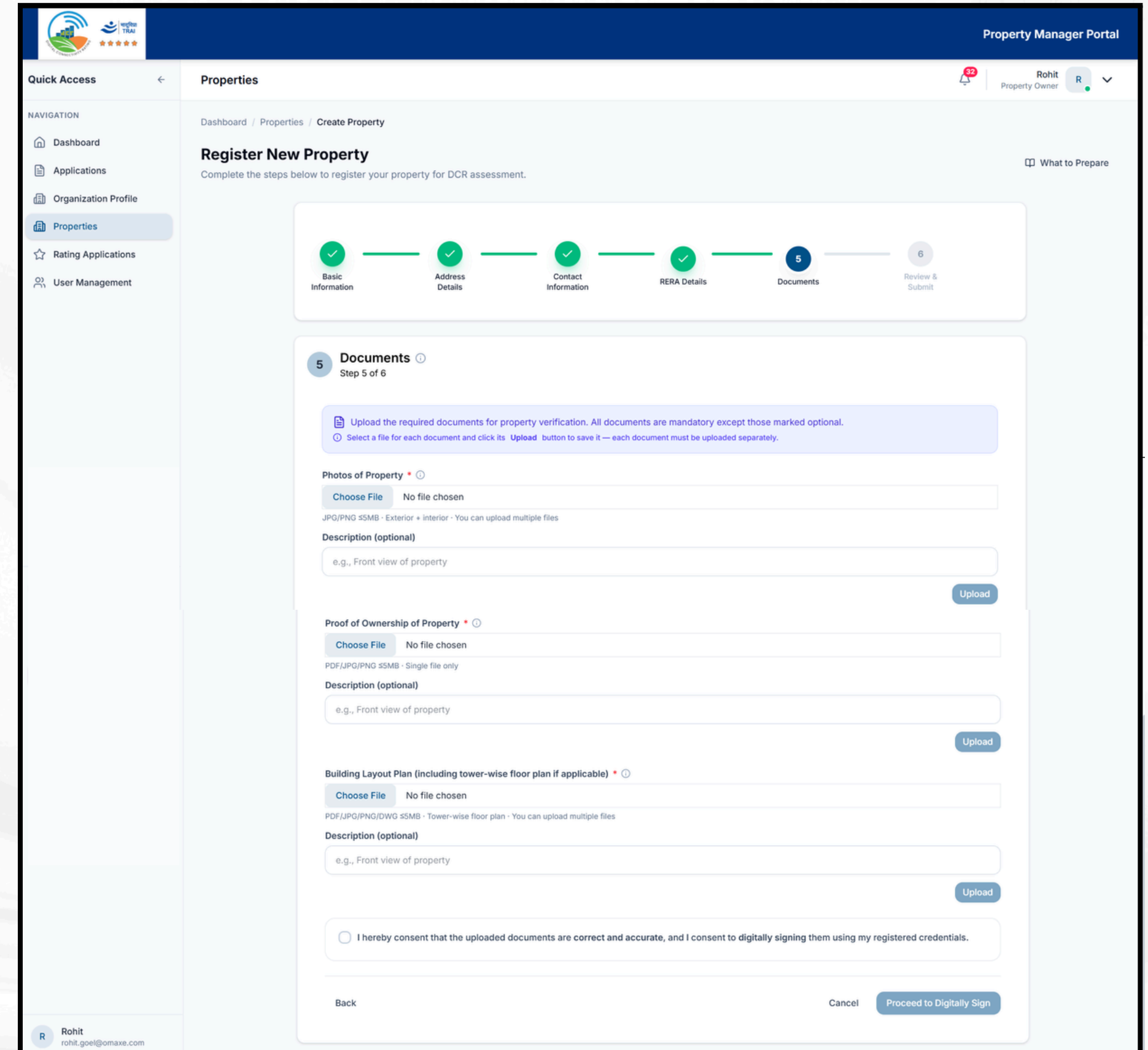
rohit.goel@omaxe.com

Step 4.5: Upload Property Documents

Upload all mandatory documents required for evaluation, such as:

- Property Photographs
- Proof of Ownership
- Building Layout Plans
- Supporting Technical Documents

Each document is validated individually before the application can proceed.



Property Manager Portal

Quick Access

NAVIGATION

- Dashboard
- Applications
- Organization Profile
- Properties**
- Rating Applications
- User Management

Properties

Dashboard / Properties / Create Property

Register New Property

Complete the steps below to register your property for DCR assessment.

Progress Bar:

- Basic Information
- Address Details
- Contact Information
- RERA Details
- Documents**
- Review & Submit

5 Documents (Step 5 of 6)

Upload the required documents for property verification. All documents are mandatory except those marked optional. Select a file for each document and click its **Upload** button to save it — each document must be uploaded separately.

Photos of Property

Choose File No file chosen

JPG/PNG SSMB · Exterior + interior · You can upload multiple files

Description (optional)

e.g., Front view of property

Upload

Proof of Ownership of Property

Choose File No file chosen

PDF/JPG/PNG SSMB · Single file only

Description (optional)

e.g., Front view of property

Upload

Building Layout Plan (including tower-wise floor plan if applicable)

Choose File No file chosen

PDF/JPG/PNG/DWG SSMB · Tower-wise floor plan · You can upload multiple files

Description (optional)

e.g., Front view of property

Upload

☐ I hereby consent that the uploaded documents are correct and accurate, and I consent to digitally signing them using my registered credentials.

Back **Cancel** **Proceed to Digitally Sign**

User Profile: Rohit (rohit.goel@omax.com)

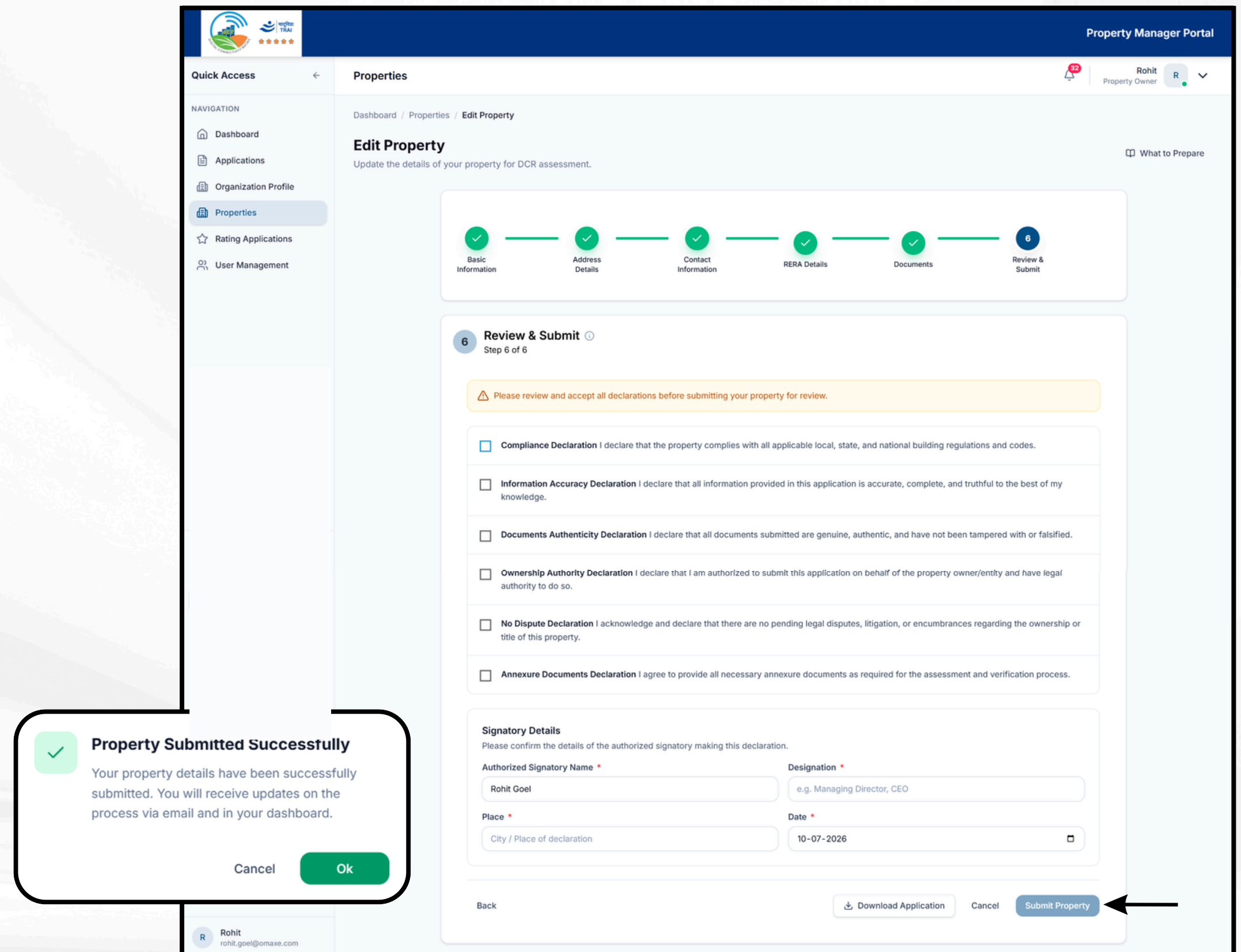
Step 4.6: Review Your Property Application

Before submitting the property for Digital Connectivity Rating, carefully review all information entered during registration.

At this stage you can:

- Verify property information
- Review location and RERA details
- Check uploaded documents
- Edit any incorrect information
- Confirm application readiness

A complete review helps avoid delays during the assessment process.



The screenshot displays the 'Property Manager Portal' interface. The top navigation bar includes the TRAI logo and the user's name 'Rohit' with a dropdown menu. The left sidebar shows a 'Quick Access' menu with options: Dashboard, Applications, Organization Profile, Properties (highlighted), Rating Applications, and User Management. The main content area is titled 'Properties' and 'Edit Property', with a subtitle 'Update the details of your property for DCR assessment.' A progress bar at the top of the main area shows six steps: Basic Information, Address Details, Contact Information, RERA Details, Documents, and Review & Submit (the current step, marked with a '6'). Below the progress bar, a yellow warning box states: 'Please review and accept all declarations before submitting your property for review.' The 'Review & Submit' section (Step 6 of 6) contains several declaration checkboxes:

- ☐ Compliance Declaration: I declare that the property complies with all applicable local, state, and national building regulations and codes.
- ☐ Information Accuracy Declaration: I declare that all information provided in this application is accurate, complete, and truthful to the best of my knowledge.
- ☐ Documents Authenticity Declaration: I declare that all documents submitted are genuine, authentic, and have not been tampered with or falsified.
- ☐ Ownership Authority Declaration: I declare that I am authorized to submit this application on behalf of the property owner/entity and have legal authority to do so.
- ☐ No Dispute Declaration: I acknowledge and declare that there are no pending legal disputes, litigation, or encumbrances regarding the ownership or title of this property.
- ☐ Annexure Documents Declaration: I agree to provide all necessary annexure documents as required for the assessment and verification process.

 Below the declarations is the 'Signatory Details' section, which includes fields for 'Authorized Signatory Name' (filled with 'Rohit Goel'), 'Designation' (filled with 'e.g. Managing Director, CEO'), 'Place' (filled with 'City / Place of declaration'), and 'Date' (filled with '10-07-2026'). At the bottom of the form, there are three buttons: 'Back', 'Download Application', and 'Submit Property' (highlighted with a black arrow). A modal dialog box is overlaid on the bottom left, titled 'Property Submitted Successfully', with the message: 'Your property details have been successfully submitted. You will receive updates on the process via email and in your dashboard.' It has 'Cancel' and 'Ok' buttons.



Learn How To Get Your Property Rated -

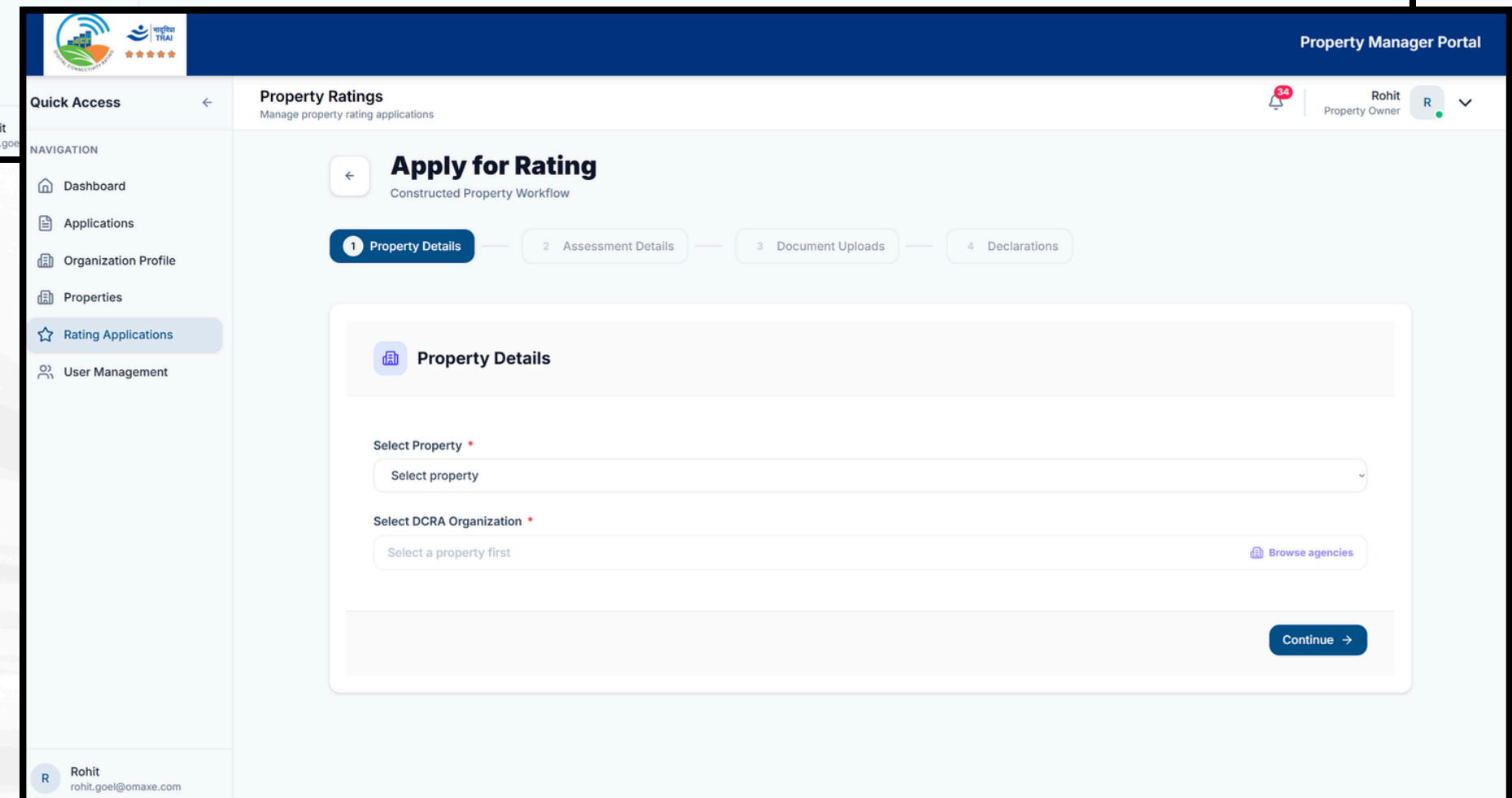
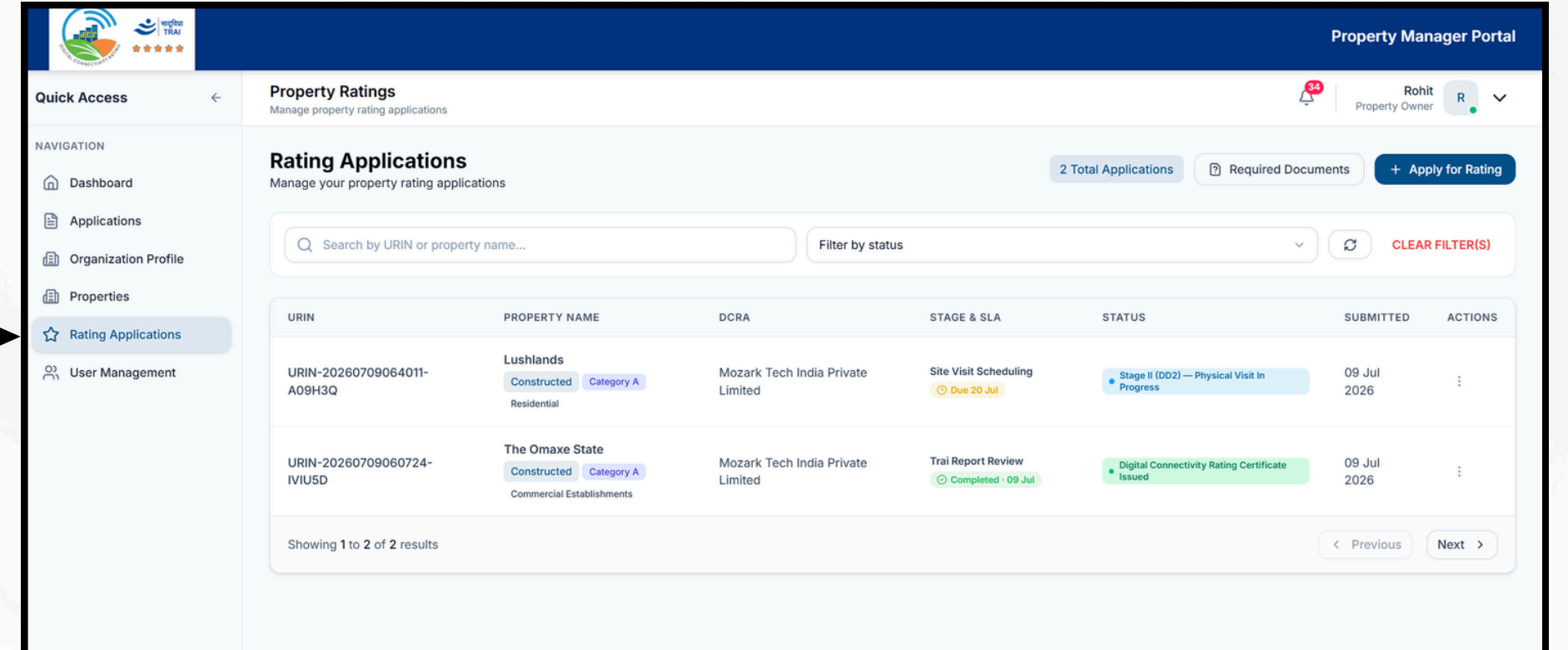
Step 5: Start the Rating Application

With the property successfully registered, you can now initiate its Digital Connectivity Rating assessment.

Before proceeding:

- Select the property to be rated
- Review the property details
- Confirm construction status
- Verify all supporting documents
- Continue to select a Digital Connectivity Rating Agency (DCRA)

This marks the beginning of the formal rating workflow.



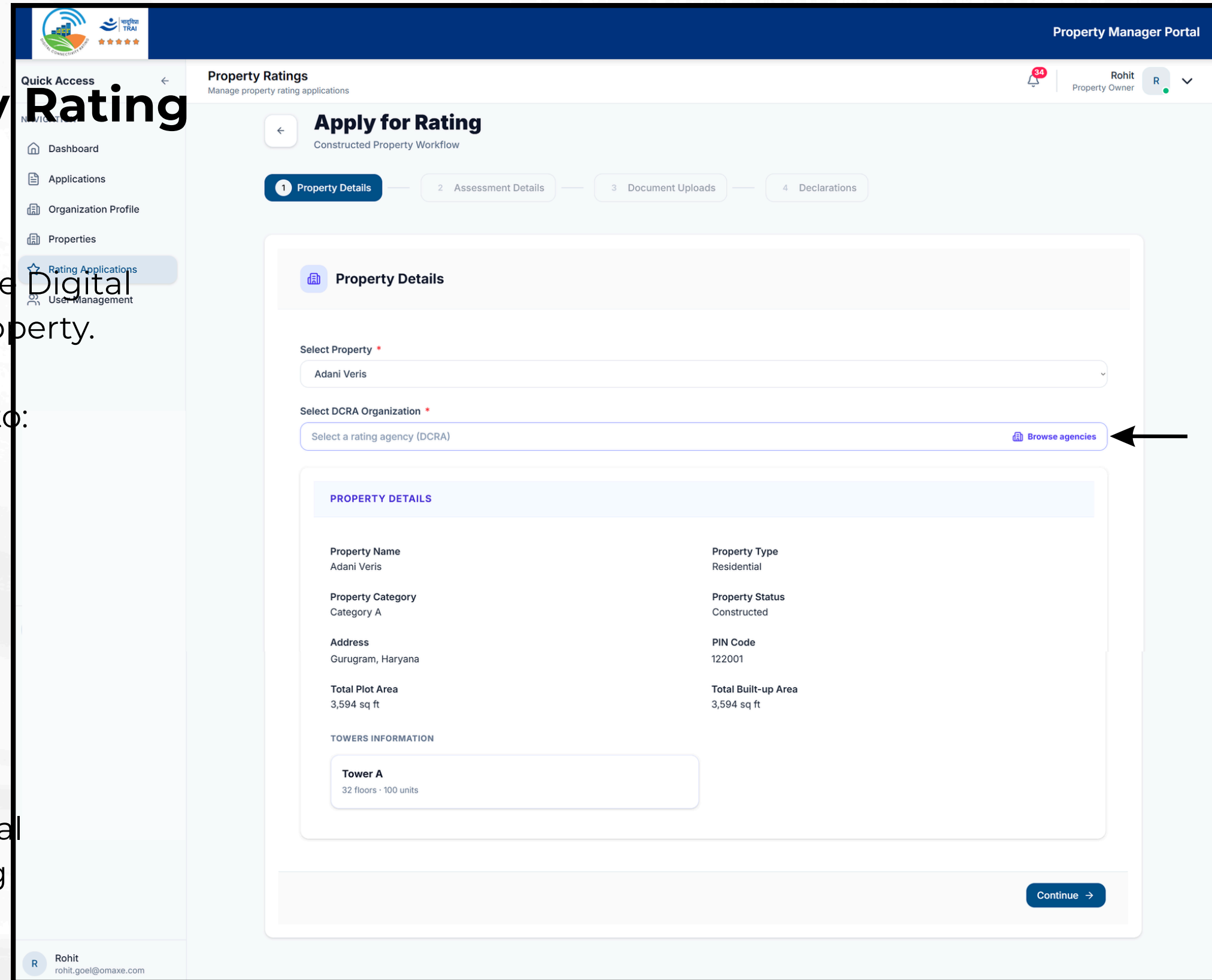
Step 5.1: Select a Digital Connectivity Agency (DCRA)

Choose an empanelled DCRA to conduct the Digital Connectivity Rating assessment for your property.

For every DCRA, the portal provides access to:

- Organization Profile
- Technical Expertise
- Service Coverage
- Experience
- Rate Card

Once a DCRA is selected and the commercial engagement is completed offline, the rating assessment process is initiated.



Property Manager Portal

Property Ratings
Manage property rating applications

Apply for Rating
Constructed Property Workflow

1 Property Details — 2 Assessment Details — 3 Document Uploads — 4 Declarations

Property Details

Select Property *
Adani Veris

Select DCRA Organization *
Select a rating agency (DCRA) [Browse agencies](#)

PROPERTY DETAILS

Property Name Adani Veris	Property Type Residential
Property Category Category A	Property Status Constructed
Address Gurugram, Haryana	PIN Code 122001
Total Plot Area 3,594 sq ft	Total Built-up Area 3,594 sq ft

TOWERS INFORMATION

Tower A
32 floors · 100 units

[Continue →](#)

Rohit
rohit.goel@omax.com

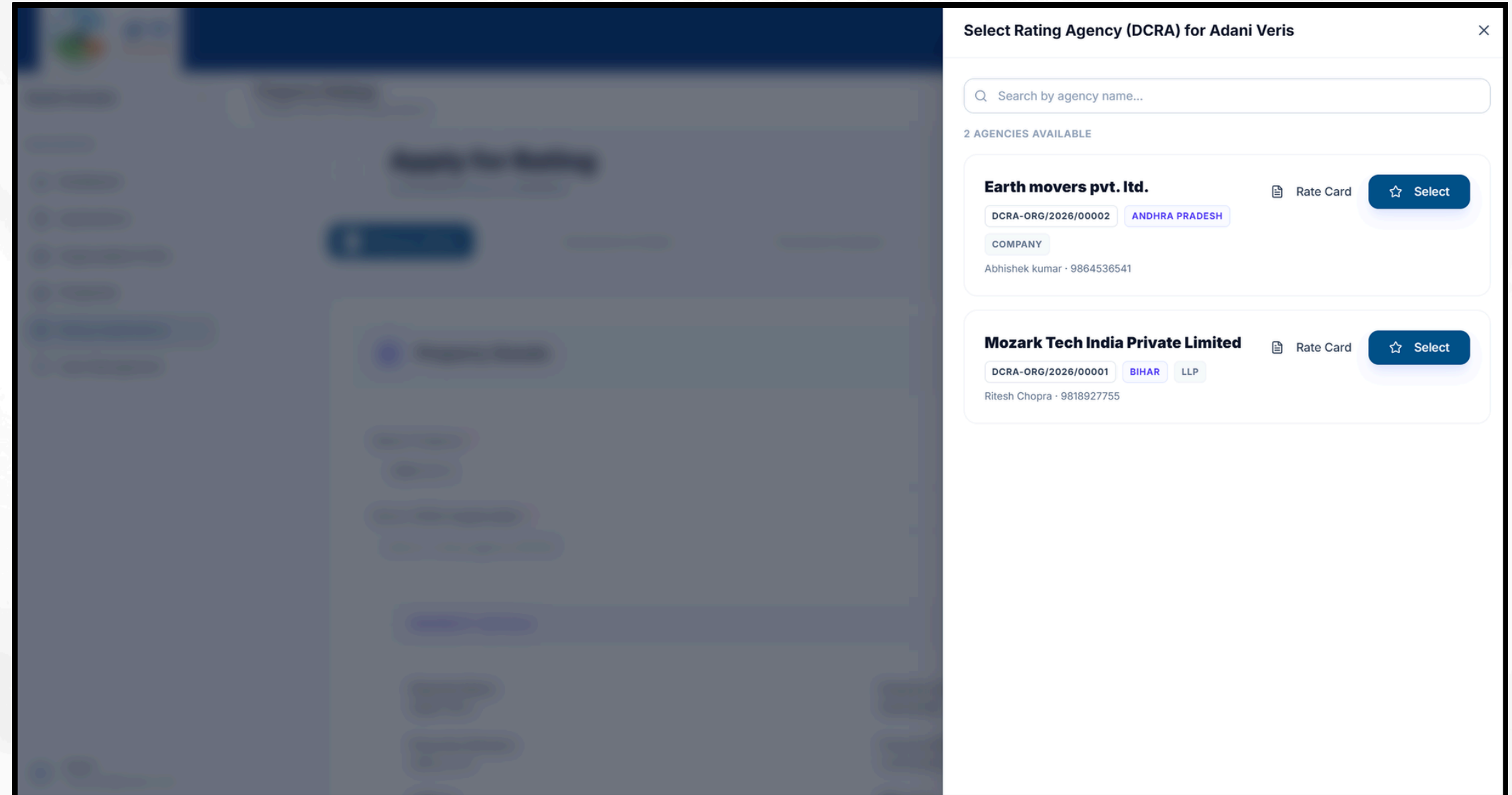
Step 5.2: Select a Digital Connectivity Rating Agency (DCRA)

Choose an empanelled DCRA to carry out the assessment of your property.

For every DCRA, the portal provides access to:

- Organization Profile
- Technical Expertise
- Service Coverage
- Experience
- Rate Card

Once a DCRA is selected and the commercial engagement is completed offline, the rating process is initiated.



Step 5.3: Apply for Rating – Property Details

Review the selected property and confirm the Digital Connectivity Rating Agency (DCRA) before proceeding with the assessment.

The portal displays:

- Selected Property
- Assigned DCRA
- Property Information
- Building Details
- DCRA Registration Details
- Service Coverage & Contact Information

Verify that all details are correct before moving to the assessment stage.



Property Manager Portal

Quick Access

NAVIGATION

- Dashboard
- Applications
- Organization Profile
- Properties
- Rating Applications
- User Management

Property Ratings

Manage property rating applications

34

Rohit

Property Owner

Apply for Rating

Constructed Property Workflow

1 Property Details

2 Assessment Details

3 Document Uploads

4 Declarations

Property Details

Select Property *

Adani Veris

Select DCRA Organization *

Earth movers pvt. ltd.

Change

PROPERTY DETAILS

Property Name

Adani Veris

Property Type

Residential

Property Category

Category A

Property Status

Constructed

Address

Gurugram, Haryana

PIN Code

122001

Total Plot Area

3,594 sq ft

Total Built-up Area

3,594 sq ft

TOWERS INFORMATION

Tower A

32 floors - 100 units

SELECTED DCRA

Organization

Earth movers pvt. ltd.

Registration No.

DCRA-ORG/2026/00002

Coverage

Andhra Pradesh, Arunachal Pradesh, Assam, Bihar, Chhattisgarh, Goa, Gujarat, Haryana, Himachal Pradesh, Jharkhand, Karnataka, Kerala, Madhya Pradesh, Maharashtra, Manipur, Meghalaya, Mizoram, Nagaland, Odisha, Punjab, Rajasthan, Sikkim, Tamil Nadu, Telangana, Tripura, Uttar Pradesh, Uttarakhand, West Bengal, Delhi, Jammu & Kashmir, Ladakh, Puducherry, Chandigarh, Andaman & Nicobar Islands, Dadra & Nagar Haveli and Daman & Diu, Lakshadweep

Validity

09 Jul 2026 – 09 Jul 2031

Contact

Abhishek kumar

Phone

9864536541

Continue →

Rohit

rohit.goel@omax.com

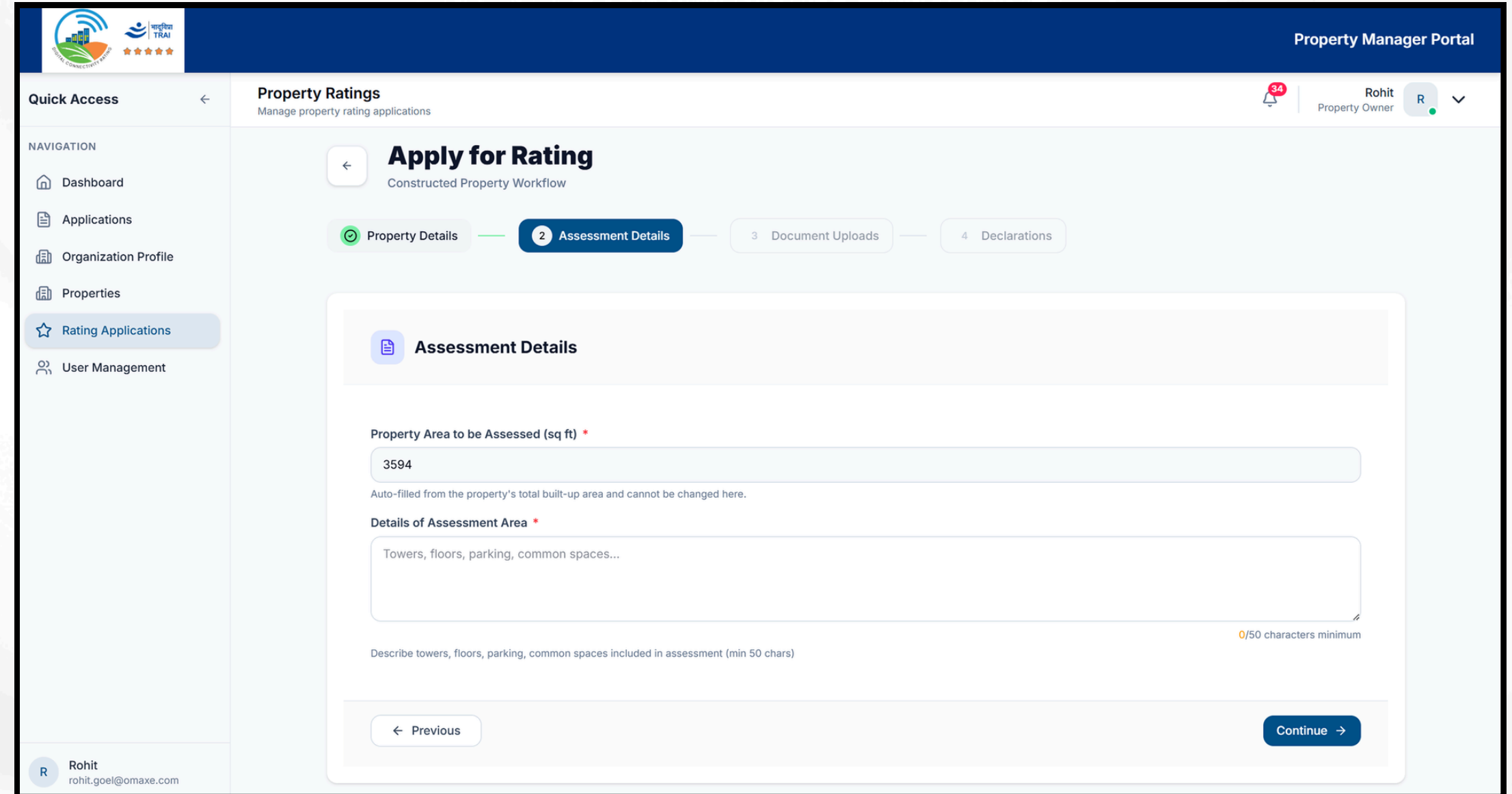
Step 5.4: Apply for Rating – Assessment Details

Specify the scope of the assessment to help the DCRA understand the property areas that require evaluation.

Provide details such as:

- Total Area to be Assessed
- Towers and Floors Covered
- Common Areas
- Parking Areas
- Any Additional Assessment Notes

This information helps the DCRA plan and conduct the site assessment efficiently.



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1 Property Details — **2 Assessment Details** — 3 Document Uploads — 4 Declarations

Assessment Details

Property Area to be Assessed (sq ft) *

3594

Auto-filled from the property's total built-up area and cannot be changed here.

Details of Assessment Area *

Towers, floors, parking, common spaces...

0/50 characters minimum

Describe towers, floors, parking, common spaces included in assessment (min 50 chars)

← Previous Continue →

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Step 5.5: Apply for Rating – Assessment Documents

Upload the technical documents required for the Digital Connectivity Rating assessment.

Depending on the property type, documents may include:

- Property Layout Plans
- Building Drawings
- Network Infrastructure Details
- Electrical & Utility Layouts
- Fire Safety and Compliance Documents
- Additional Supporting Technical Documents

Ensure all mandatory documents are uploaded before proceeding to the declaration stage.





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Rohit Property Owner

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Document Uploads

These documents are required by the DCRA during evaluation

All uploads on this step are optional at the time of applying. You may attach them now to speed up assessment, or keep them ready to share with the DCRA during the rating process. Documents marked below are pulled from your property registration.

PROPERTY DOCUMENTS

Provided during property registration. To change these, update the property.

Photos of Property

download (6).jpg

Digitally Signed

Proof of Ownership of Property

download (7).jpg

Digitally Signed

Building Layout Plan

Images (6).jpg

Digitally Signed

AREA MARKED LAYOUT REQUIRED

Upload the building layout plan with the assessment area boundaries clearly highlighted. This document is required to apply for a rating.

Area Marked in Building Layout Plan for Assessment (plan with boundaries highlighted)

Choose File

No file chosen

INDICATIVE LIST OF DOCUMENTS

DCRA reviews these during design review. Optional for both constructed and under-construction properties — attach now or keep them ready for evaluation.

1. Digital Connectivity Infrastructure (DCI) Design document & drawings approved by competent authority

Choose File

No file chosen

Please upload a PDF, DWG, or image file with a maximum size of 5 MB.

2. 'As-built' Documents covering DCI

Choose File

No file chosen

Please upload a PDF, DWG, or image file with a maximum size of 5 MB.

3. Civil Layout / Connectivity Layout (ducts, pathways, conduits, risers, telecom room locations etc.) Plan for DCI

Choose File

No file chosen

Please upload a PDF, DWG, or image file with a maximum size of 5 MB.

4. Electrical/Power System Layout Plan for DCI

Choose File

No file chosen

Please upload a PDF, DWG, or image file with a maximum size of 5 MB.

5. Testing and Commissioning certificates for DCI

Choose File

No file chosen

Please upload a PDF, DWG, or image file with a maximum size of 5 MB.

6. Electrical system line diagram for key DCI elements including redundant input sources and UPS system(s)

Choose File

No file chosen

Please upload a PDF, DWG, or image file with a maximum size of 5 MB.

7. Test reports of DCI load switchover with respect to redundancy of power source (recent report if any)

Choose File

No file chosen

Please upload a PDF, DWG, or image file with a maximum size of 5 MB.

8. Test reports of UPS power backup time or other supporting document(s) with full DCI load and other load (recent report if any)

Choose File

No file chosen

Please upload a PDF, DWG, or image file with a maximum size of 5 MB.

9. Power Monitoring system architectural / High level diagram

Choose File

No file chosen

Please upload a PDF, DWG, or image file with a maximum size of 5 MB.

10. BMS system architecture diagrams

Choose File

No file chosen

Please upload a PDF, DWG, or image file with a maximum size of 5 MB.

11. Test report on DCI power systems, fire alarms and HVAC integration with BMS

Choose File

No file chosen

Please upload a PDF, DWG, or image file with a maximum size of 5 MB.

12. Sample test report on detection and notification of main power supply failure and takeover by generator/UPS for DCI (recent report if any)

Choose File

No file chosen

Please upload a PDF, DWG, or image file with a maximum size of 5 MB.

13. Sample test reports demonstrate that actual redundancy performance has been tested during commissioning for power source and DCI paths

Choose File

No file chosen

Please upload a PDF, DWG, or image file with a maximum size of 5 MB.

14. List of latest generation mobile connectivity equipment installed (with the help of service provider)

Choose File

No file chosen

Please upload a PDF, DWG, or image file with a maximum size of 5 MB.

15. Fiber cable details from service providers to the property and supporting documents regarding available bandwidth from each service provider on fiber

Choose File

No file chosen

Please upload a PDF, DWG, or image file with a maximum size of 5 MB.

16. Fiber layout diagrams up to user premises

Choose File

No file chosen

Please upload a PDF, DWG, or image file with a maximum size of 5 MB.

17. Network layout diagram for user units showing fiber terminations

Choose File

No file chosen

Please upload a PDF, DWG, or image file with a maximum size of 5 MB.

18. Service Provider agreements including network integration certificate and service subscription status

Choose File

No file chosen

Please upload a PDF, DWG, or image file with a maximum size of 5 MB.

Previous

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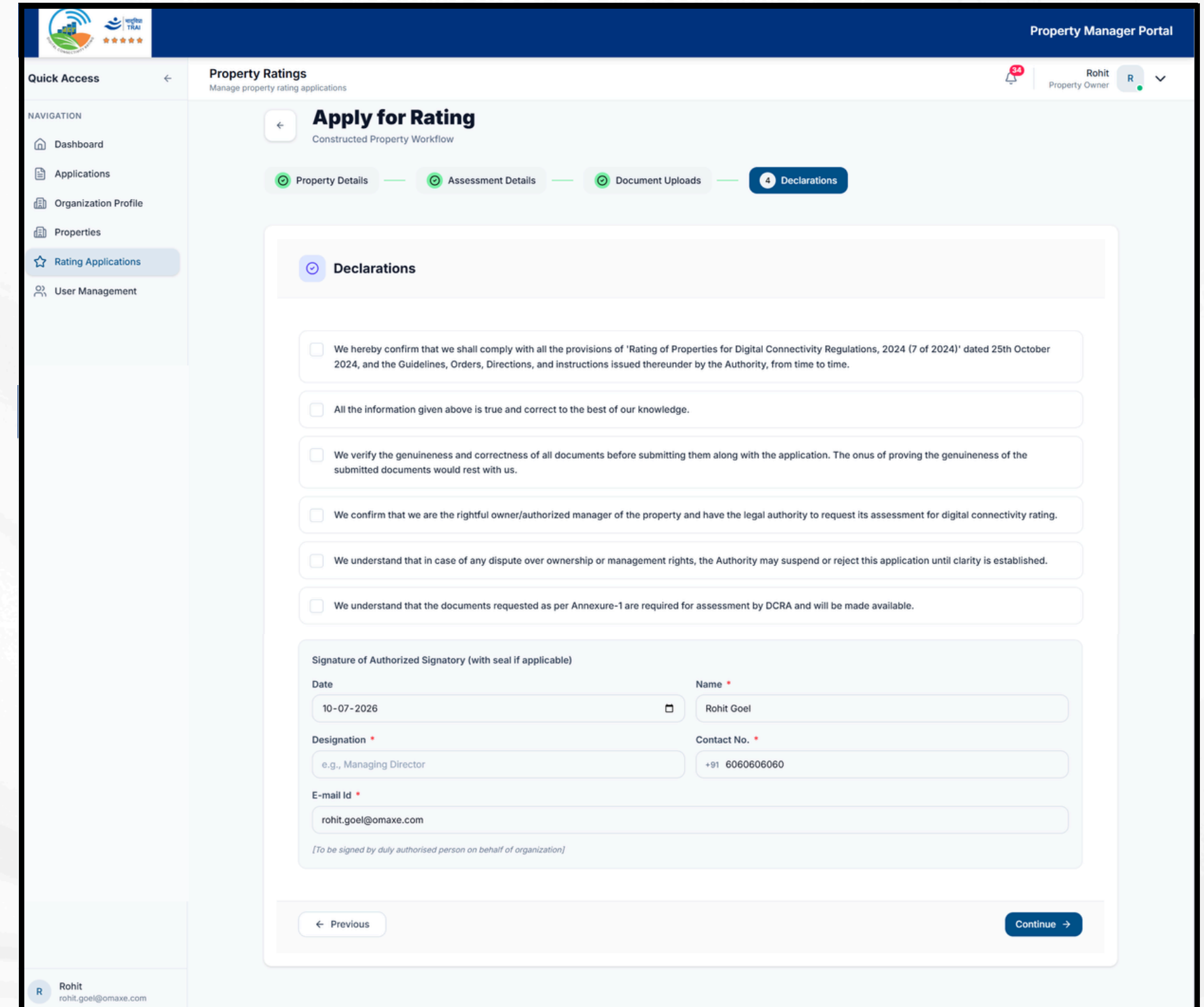
Step 5.6: Apply for Rating – Declaration

Review the declarations and digitally confirm the authenticity of the submitted information.

Before submission, confirm that:

- All information provided is accurate
- Uploaded documents are genuine
- You are authorized to submit the application
- The property complies with applicable Digital Connectivity Rating requirements
- The DCRA will be provided access for assessment activities

Enter the authorized signatory details before continuing.



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Property Details | Assessment Details | Document Uploads | **Declarations**

Declarations

- ☐ We hereby confirm that we shall comply with all the provisions of 'Rating of Properties for Digital Connectivity Regulations, 2024 (7 of 2024)' dated 25th October 2024, and the Guidelines, Orders, Directions, and instructions issued thereunder by the Authority, from time to time.
- ☐ All the information given above is true and correct to the best of our knowledge.
- ☐ We verify the genuineness and correctness of all documents before submitting them along with the application. The onus of proving the genuineness of the submitted documents would rest with us.
- ☐ We confirm that we are the rightful owner/authorized manager of the property and have the legal authority to request its assessment for digital connectivity rating.
- ☐ We understand that in case of any dispute over ownership or management rights, the Authority may suspend or reject this application until clarity is established.
- ☐ We understand that the documents requested as per Annexure-1 are required for assessment by DCRA and will be made available.

Signature of Authorized Signatory (with seal if applicable)

Date: 10-07-2026

Name: Rohit Goel

Designation: e.g., Managing Director

Contact No.: +91 6060606060

E-mail Id: rohit.goel@omaxe.com

[To be signed by duly authorised person on behalf of organization]

← Previous | Continue →

Rohit
rohit.goel@omaxe.com

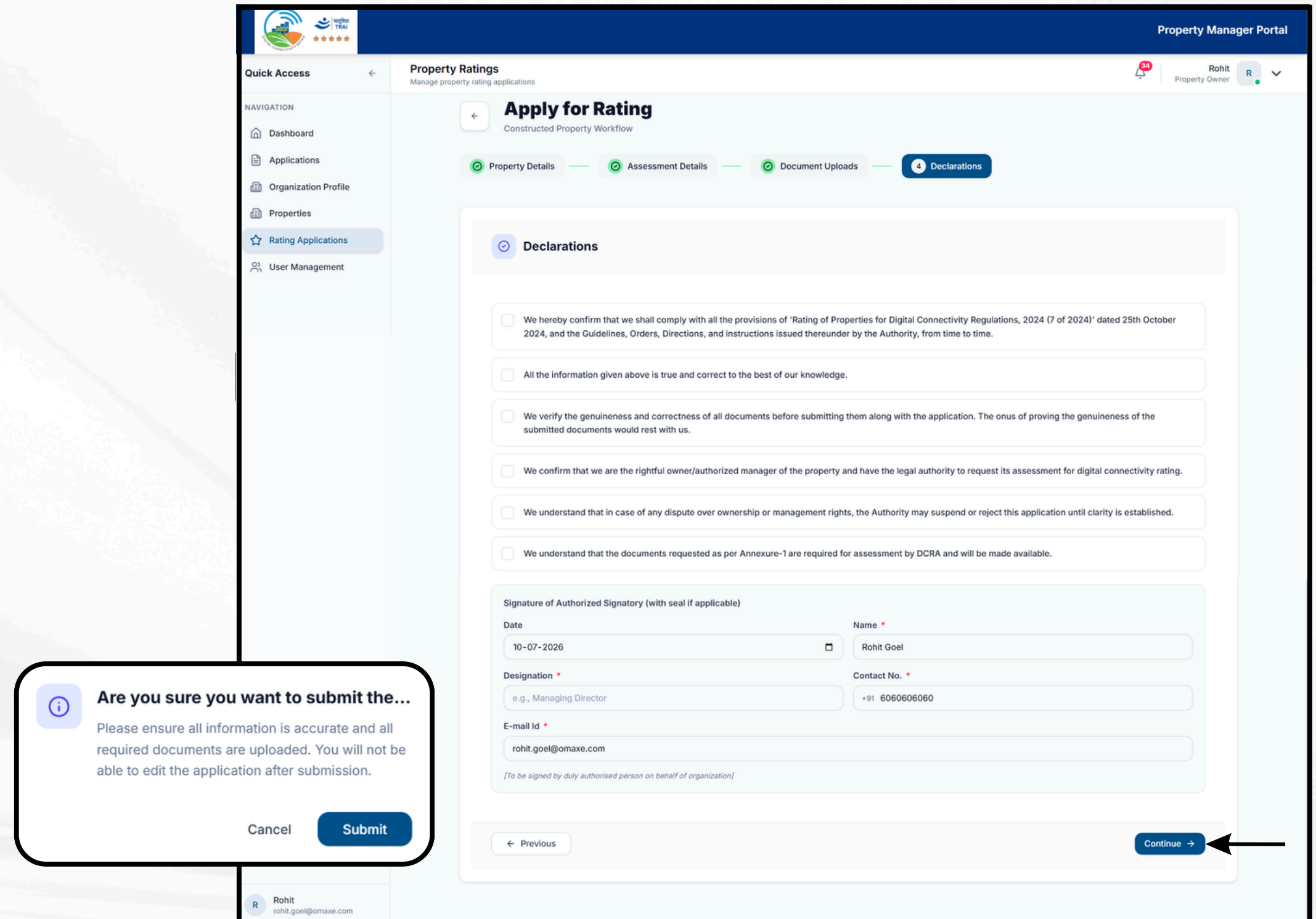
Step 5.7: Property Successfully Registered

Your property registration is now complete and the application has entered the Digital Connectivity Rating workflow.

From your dashboard, you can:

- Track application progress
- Monitor Due Diligence stages
- Respond to assessment requirements
- View notifications
- Download the final Digital Connectivity Rating Certificate once issued

The portal provides complete visibility into every stage of the assessment process until certification is successfully completed.



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Property Details — Assessment Details — Document Uploads — **Declarations**

Declarations

- ☐ We hereby confirm that we shall comply with all the provisions of 'Rating of Properties for Digital Connectivity Regulations, 2024 (7 of 2024)' dated 25th October 2024, and the Guidelines, Orders, Directions, and instructions issued thereunder by the Authority, from time to time.
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- ☐ We understand that in case of any dispute over ownership or management rights, the Authority may suspend or reject this application until clarity is established.
- ☐ We understand that the documents requested as per Annexure-1 are required for assessment by DCRA and will be made available.

Signature of Authorized Signatory (with seal if applicable)

Date: 10-07-2026

Name: Rohit Goel

Designation: e.g., Managing Director

Contact No.: +91 6060606060

E-mail Id: rohit.goel@omaxe.com

[To be signed by duly authorised person on behalf of organization]

← Previous

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Are you sure you want to submit the...

Please ensure all information is accurate and all required documents are uploaded. You will not be able to edit the application after submission.

Cancel Submit

Rohit
rohit.goel@omaxe.com



Your Digital Connectivity Rating journey starts here.

Use the DCR Portal to manage your properties, track assessments, and monitor every stage of the certification lifecycle with complete transparency.

Thank You.